

EDLO Best Practices Criteria

Community and Family Involvement

- Train staff for collaborative planning
- Uses community resources to create service partners
- Supports community initiatives
- Emphasizes service learning opportunities
- Emphasizes networking among programs to share community resources
- Includes collaboration, networking, sharing and joint planning

Programming

- Reflects overall goals of the program
- Includes high-quality learning enrichment opportunities
- System to develop staff and training
- Includes an evaluation of the process and provides feedback to staff
- Reflects and meets the needs of the community it serves

Management and Administration

- Ongoing and planning and evaluation process
- Emphasizes collaborative policies between program and schools/CBO's
- Maximizes financial resources of the program
- Establishes and monitors policies and procedures
- Maximizes community resources
- Sustainability through management changes

Staffing and Training

- Accountability systems for high standards for implementation and practice
- Identifies areas of need for staff/training
- Considers community residents as possible employees
- Realizes the need for employees to reflect community
- New staff orientation
- Plan for recruitment and retention of employees
- Periodic performance evaluation with feedback
- Regular schedule of professional development

Financing

- Development of internal control system
- Creates a diverse funding base including multiple funding streams/sources
- Development of sustainability plan
- Maximizes financial resources

Research, Evaluation and Knowledge Base

- Development of feedback mechanism to assess program
- Constructs a structured process for partners to review program
- Disseminates information to partners